

NAGAR NIGAM DEHRADUN



NAGAR NIGAM DEHRADUN
INVITES
REQUEST FOR PROPOSAL
OF
OPERATION & MAINTENANCE
OF
CHILDREN PARK
LOCATED AT GANDHI
PARK
DEHRADUN

SHORT TERM TENDER NOTICE

Nagar Nigam Dehradun (NND) invites Tender in Two Bid System for Seven Years Operation and Maintenance of **Children Park** Located at Gandhi park ,Dehradun from the companies described in RFP and meet out the selection criteria as mentioned in RFP with proven Track Records Experience in operation and maintain of the parks, in Dehradun or within state of Uttarakhand.

Tender Fee

Tender fee of Rs. 590 /- (Rs. Five Hundred and Ninety Only) must be submit along with Tender document in form of DD in favour of “ Finance Officer , Nagar Nigam Dehradun” payable at Dehradun

Detailed Schedule of Bidding Process:-

S.No	Activity Description	Date / Time
1	Issue and Download of RFP	01.10.2025
2	Sale End Date	10.10.2025 by 2.00 P.M
3	Submission of proposal start date	01.10.2025
4	Pre Bid Meeting	6.10.2025 at 1:00 P.M
5	Proposal due date	10.10.2025 by 2.00 P.M
6	Opening of Pre Qualification and Technical Bids	10.10.2025 at 3.00 P.M
7	Opening of Financial Bid	To be intimate to Technically successful bidders

Nagar Nigam Dehradun (NND) Reserves the right to cancel tender in full/part, extend tender sale/ submission date etc. without assigning any reasons thereof.

Municipal Commissioner
Nagar Nigam Dehradun

QUALIFICATION CRITERIA

SL.No	Criteria	Must meet	Reference Details
1	The Bidder should be an organization registered in MCA to execution of the concession agreement and is registered with the Income Tax Authorities and the GST Authorities	Yes / No	1.Certificate of Incorporation 2. PAN No. 3. GST No. 4. TAN No. All above things
2	The Bidder should have a minimum average turnover of Rs. 1.50 Crores in the last three years (FY 22 – 23 , FY 23 – 24 and FY 24 -25).	Yes / No	ITR , Audited Report , Profit /Loss Statement and Balance Sheet, (in case of JV any member should submit all these documents) Turnover Certificate must issued by CA with sign and stamp. Maximum two firms are eligible in JV
3	The Bidder should have a min. net worth of Rs. 50 Lakh	Yes /No	Networth Certificate must issued by CA with sign and stamp. Maximum two firms are eligible in JV
4	The Bidder must be registered for Operations of Amusement Parks / Public parks / Children parks / Entertainment	Yes/No	Memorandum of Association
5	The Bidder Have experience of one year of Operating atleast one Amusement Parks / Public parks / Children parks in last three Financial Year i.e 22-23 , 23 -24 and 24-25	Yes/No	Work Order Copy and Experience Certificate issued by Client / Signing Authority

SCOPE OF WORK

1. The scope of work includes Proper and satisfactory Operation and Maintenance of the Children Park at Gandhi Park including all the plants, trees, lawn, Pathways, Ticket room, Toy Train, Lights, Play equipments, Garden light, Cafeteria (1 Nos), Toilet (1 Nos) etc. within the specified premises for Seven years is the essence of contract and no let down will be permitted in any respect.
2. Running of Cafeteria in 48sq mt. Contractor will be permitted to sale Snacks, Coffee, Tea and soft drinks. (GST@18%)
3. The Successful bidder should deposit the bid amount of first year within one month after getting LOA.
4. Contractor will be permitted to Advertisement in park in specified area through Hording, Board on grill and Glow sign Boards.
5. Contractor will be permitted to Collect Entry fee and rides fee
6. The Successful bidder must install minimum five rides in children park for children other than rides provided by Nagar Nigam on their own cost.
7. The Successful bidder must install and replace all the non working electric light and repair rides already installed at children park on their own cost.
8. The Successful bidder must deposit yearly fee to Nagar Nigam in the Month of November every year.
9. The Successful bidder must install CCTV camera in park on their own cost
10. The Successful bidder must install Fire fighting Equipment and First Aid Kit at park on their own cost.
11. The Successful bidder shall arrange decentralized composting at Children Park

GENERAL TERMS & CONDITIONS

1. Amount of Earnest Money Deposit and Tender Document Fee in the form of Bank Draft will be submitted physically in the office. The EMD will be 2 % per year i.e 50000/- (Fifty thousand only). EMD shall be returned to the unsuccessful Bidders.
2. Financial proposals will be checked for adherence with the prescribed format. It would be checked whether all financial proposals are above the minimum reserved price of the first year i.e. Rs. 5,00,000/- excluding taxes. (GST@18%). Financial proposal less than Rs 5,00,000/- will be rejected.
3. The successful bidder should deposit the bid amount of first year within one month after getting LOA.
4. The successful bidder has to submit performance guarantee @ 5 % at the time of signing of the agreement.
5. The amount payable by the Contractor/Firm to the Nagar Nigam Dehradun will be escalated By 5% every year.
6. The financial proposals which are below the amount of minimum reserved price shall be rejected
7. On the basis of minimum reserved price an open bidding/auction shall start. The highest financial bidder in comparative of financial proposal shall be declared as successful bidder.
8. Technical and Financial Bid documents must be submit in sealed envelop by due date and time marked to " The Municipal Commissioner , Nagar Nigam Dehradun.
9. The EMD and tender will be submitted in the form of Demand Draft in favor of "**Senior finance officer, Nagar Nigam Dehradun payable at Dehradun**" at the time of Submission. The tender document can also be downloaded from our website www.nagarnigamdehradun.com.
10. Fee for tender documents is neither transferable nor refundable.
11. The Department shall not be held responsible for loss and non-receipt of tender by post/courier.
12. Tenders received late, not in properly sealed cover, received telegraphically & Conditional or not conforming to the above conditions or not complete in all

Request for Proposal for Proposal for Operation and Maintenance of Children Park at
Gandhi Park, Dehrdaun

respects will be rejected.

13. Nagar Nigam Dehradun reserves the right to cancel tender in full/part, extend tender sale/submission date etc. without assigning any reasons thereof.
14. All the amount quoted in the bid document should be inclusive of all the taxes.
15. Proposal once submitted cannot be withdrawn.
16. Maximum two Bidders are allowed in JV.
17. Any damage to the Nagar Nigam Dehradun property caused during the maintenance operation shall be made good or compensated by the contractor/firm.
18. The tendere shall submit detail programme of the daily routine works like watering, weeding etc. along with the tender.
19. The tendere shall maintain and update all records of labour employed for this work and produce the same to the Controlling Officer regularly and any other Competent Authority as and when required.
20. No further construction/changes should be made in the Park premises without permission of the authority.
21. Successful Bidder has to give O& M presentation(*.PPT) to Nagar Nigam during Technical Evaluation.
22. Financial proposal will only open for those bidders , who will meet out the qualification criteria and submit all required document as per documentation required criteria and will be technically qualified.

Request for Proposal for Proposal for Operation and Maintenance of Children Park at
Gandhi Park, Dehrdaun

RATES

The contractor's/firm's should charge below mentioned rates for revenue generation.

1. ADVERTISEMENT				
S. No.	Details	Rate	Size per Unit	No. of Unit
1	Advertisement Board on Grills	As per Municipal rate	3X2	Max 15= 150 sft.
	Glow Board Sigh.	As per Municipal rate	4X3	Max 10= 180 sft.
2. TICKET RATES				
1	Children up to 5 Years	Free		
2	Children above 5 Years – 18 Years Entry Fee	Rs. 25 Per person		
3	Adult – Entry Fee	Rs. 30 Per Person		
4	Rides Fee	Rs. 50 to Rs. 100 as per Ride		

DOCUMENTS MUST BE SUBMITTED ALONG WITH TENDER FORM

- I. Acknowledgement of RFP as per **Appendix-1**
- II. Covering Letter cum Project Undertaking as per **Appendix- 2**
- III. Anti-Collusion Certificate as per **Appendix-3**
- IV. Bid Security & tender Fee Details as per **Appendix-4**
- V. Power of Attorney for Signing of Proposal **Appendix -5**
- VI. JV agreement as per **Appendix – 6 (In case of JV maximum 2 Allow)**
- VII. Power of Attorney for Lead Member **Appendix -7**
- VIII. Company Incorporation certificate
- IX. Company PAN card
- X. Company GST No
- XI. Company MOA
- XII. Company AOA
- XIII. Company TAN Certificate
- XIV. Non Blacklist Declaration on notarized stamp paper
- XV. JV partner Company Documents (In case of JV)
- XVI. Turnover Certificate
- XVII.** Net worth certificate as per
- XVIII. Work Order Copies and Completion Certificates
- XIX. Detail Operation and Maintenance Proposal**

Appendix 1
Format for Acknowledgement of RFP Document and Notification of Intent to
Submit Proposal

Date:

To,
The Municipal Commissioner
Nagar Nigam Dehradun
Dehradun
Uttarakhand

Dear Sir / Madam,

**Sub : Proposal for Operation and Maintenance of Children Park at Gandhi Park
Dehrdaun**

The undersigned hereby acknowledges and confirms receipt of the Request for Proposal (RFP) Document for the captioned project from Nagar Nigam Dehradun and conveys its intention to submit a Proposal for the Project, Proposal for Operation and Maintenance of Children Park at Gandhi Park Dehrdaun.

.....Name of the Bidder

.....Signature of the Authorised Person

..... Name of the Authorised Person

Note:

- *On the letterhead of bidder*
- *On the Letterhead of the Lead member of Bidder in case of JV*

Request for Proposal for Proposal for Operation and Maintenance of Children Park at
Gandhi Park, Dehrdaun

Appendix 2
Format for Covering Letter Cum Project Undertaking

Date:

To,
The Municipal Commissioner
Nagar Nigam Dehradun
Dehradun
Uttarakhand

Dear Sir / Madam,

**Sub : Proposal for Operation and Maintenance of Children Park at Gandhi Park
Dehrdaun**

We have read and understood the Request for Proposal (RFP) Document in respect of the Project provided to us by Nagar Nigam Dehradun . We hereby submit our Proposal for the captioned project.

We confirm that our Proposal is valid for a period of nine(9)months from
(Proposal Due Date)

We hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Proposal we hereby represent and confirm that our Proposal is unqualified and unconditional in all respects and we agree to the terms of RFP Document provided to us.

Dated this.....Day of,2025

.....Name of the Bidder

..... Signature of the Authorised Person

..... Name of the Authorised Person

- *On the letter of bidder*
- *On the Letterhead of the Lead member of Bidder in case of JV*

Appendix 3

Format for Anti-Collusion Certificate

We hereby certify and confirm that in the preparation and submission of this Proposal, we have not acted in concert or in collusion with any other Bidder or other person/s and also not done any act, deed or thing which is or could be regarded as anti-competitive.

We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or agency in connection with the instant Proposal.

Dated this.....Day of,2025

.....Name of the Bidder

..... Signature of the Authorized Person

..... Name of the Authorized Person

- *On the letter of bidder*
- *On the Letterhead of all partners in case of JV*

Request for Proposal for Proposal for Operation and Maintenance of Children Park at
Gandhi Park, Dehrdaun

APPENDIX 4

Bid Security & Tender Fee Details

Bid Security Details	
FDR / DD/ BG Amount	
FDR / DD/ BG Bank Name	
FDR / DD/ BG Number	
FDR / DD/ BG Date	
FDR / DD/ BG in favor Of	

Tender Fee Details	
DD Amount	
DD Bank Name	
DD Number	
DD Date	
DD in favor Of	

APPENDIX -5

Format for Power of Attorney for Signing of Application (On a Stamp Paper of relevant value)

Know all men by these presents, we (name and address of the registered office) do hereby constitute, appoint and authorize Mr / Ms (name and residential address) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for the Project envisaging for Operation and Maintenance of Children Park at Gandhi Park Dehrdaun (the "Project") including signing and submission of all documents and providing information / responses to Nagar Nigam Dehradun representing us in all matters before Nagar Nigam Dehradun , and generally dealing with Nagar Nigam Dehradun in all matters in connection with our bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For.....

APPENDIX - 6

Format for JV Agreement (On a Stamp Paper of relevant value)

This Consortium Agreement executed on this Day of between a company having CIN No. “.....” and having its registered office at (herein after called the ‘Partner-I/ ‘Lead Partner’ which expression shall include its successors, executors and permitted assigns) and , a company having CIN no “.....” and having its registered office(herein after called the ‘Partner – II/ ‘Second Partner’ which expression shall include its successors, executors and permitted assigns) for the purposes of submission bid and entering into a contract in case of award for the work of Operation and Maintenance of Children Park at Gandhi Park Dehrdaun

NOW THIS INDENTURE WITNESSETH AS UNDER:

In consideration of the above premises and agreements both the partners to this Consortium do hereby now agree as follows:

1. In consideration of the bid submission by us to the Owner, pre-qualification of our bid by the Owner if considered acceptable and the award of contract by the Owner to the Joint Venture (if selected by the Owner), we the partners to the JV, hereby agree that the Partner – I..... shall act as the lead partner for self, and for and on behalf of Partner – II and further declare and confirm that the both partner be bound unto the Owner for execution of the contract in accordance with the contract terms and shall be liable to the Owner to perform all contractual obligations including technical guarantees.
2. Both Partner shall be solely responsible for Project Management of works.
3. In case of any breach of the said Contract by any of the partners of the JV, we hereby agree to be fully responsible for the successful execution/ performance of the Contract in accordance with the terms of the Contract.
4. The financial liability of the partners to this Consortium Agreement, to the Owner with respect to the any or all claims arising out of the performance or non-performance of the Contract shall, however be not limited in any way so as to restrict or limit the liabilities of either of the partner.

Request for Proposal for Proposal for Operation and Maintenance of Children Park at
Gandhi Park, Dehrdaun

5. This Consortium Agreement shall be governed, construed and interpreted in accordance with Laws of India. Courts of Dehradun shall have exclusive jurisdiction in all matters arising there under.
6. It is further agreed that this JV Agreement shall be irrevocable and shall form an integral part of the Contract and shall continue to be enforceable till the Owner discharges the same. It shall be effective on the date first above mentioned for all purposes and intents.
7. Both partner of the consortium of the project will operate and maintain the project.

IN WITNESS WHEREOF, the partners to this Consortium agreement have, through their respective authorized representatives, have executed these presents and affixed their hands and common seal of their respective companies on the day, month and year first above mentioned.

For..... (party -1)

For (party -2)

- **Bidders can Add/Remove some points in this formte as per their requirement but Lead member should be minimum 50% share holding in this Agreement**

Request for Proposal for Proposal for Operation and Maintenance of Children Park at
Gandhi Park, Dehrdaun

APPENDIX - 7

Power of Attorney for Lead Member of Consortium

Whereas the Nagar Nigam Dehradun, Government of Uttarakhand has invited applications from eligible bidders for Operation and Maintenance of Children Park at Gandhi Park Dehrdaun (the "Project")

Whereas, Party 1 (.....) & Party 2 (.....) (collectively the "Consortium") being Members of the Consortium are interested in bidding for the Project in accordance with the terms and conditions of the Request for Proposal (RFP) and other connected documents in respect of the Project,

AND

Whereas, it is necessary for the Members of the Consortium to designate one of them as the Lead Member with all necessary power and authority to do for and on behalf of the Consortium, all acts, deeds and things as may be necessary in connection with the Consortium's bid for the Project and its execution.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS

We, having our registered office atAND

..... having our registered office at

(hereinafter collectively referred to as the "Principals") do hereby irrevocably designate, nominate, constitute, appoint and authorise **having our registered office at being one of the Members of the Consortium, as the Lead Member and true and lawful attorney of the Consortium (hereinafter referred to as the "Attorney").**

We hereby irrevocably authorise the Attorney (with power to sub-delegate) to conduct all business for and on behalf of the Consortium and any one of us during the bidding process and, in the event the Consortium is awarded the concession/contract, during the execution of the Project and in this regard, to do on our behalf and on behalf of the Consortium, all or any of such acts, deeds or things as are necessary or required or incidental to the pre-qualification of the Consortium and submission of its bid for the Project, including but not limited to signing and submission of all applications, bids and other documents and writings, participate in bidders and other conferences, respond to queries, submit information/ documents, sign and execute contracts and undertakings consequent to acceptance of the bid of the Consortium and generally to represent the Consortium in all its dealings with the Authority, and or any other Government Agency or any person, in all matters in connection with or relating to or arising out of the Consortium's bid for the Project and/ or upon award thereof till the Concession Agreement is entered into with the Authority. AND hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the

Request for Proposal for Proposal for Operation and Maintenance of Children Park at
Gandhi Park, Dehrdaun

powers hereby conferred shall and shall always be deemed to have been done by us/
Consortium.

IN WITNESS WHEREOF WE THE PRINCIPALS ABOVE NAMED HAVE EXECUTED
THIS POWER OF ATTORNEY ON THIS DAY OF 2025

For Party 1.....

For Party 2.....

Request for Proposal for Proposal for Operation and Maintenance of Children Park at
Gandhi Park, Dehrdaun

APPENDIX - 8
SELF-DECLARATION – NO BLACKLISTING

**In response to the RFP Document for Operation and Maintenance of Children
Park at Gandhi Park Dehrdaun**

I/ We hereby declare that presently our Company/ firm **XXXXXXXXXXXXXXXXXXXX** is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body.

We further declare that presently our Company/ firm **XXXXXXXXXXXXXXXXXXXX** and not declared ineligible for any reasons by any State/ Central Government/ PSU/ Autonomous Body on the date of Tender Submission.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the BID if any to the extent accepted may be cancelled.

Dated : XXXXXXXXXXXX

Request for Proposal for Proposal for Operation and Maintenance of Children Park at
Gandhi Park, Dehrdaun

Format for financial Bid Submission

Description	AMOUNT in Rs.
ANNUAL AMOUNT PAID BY THE CONTRACTORS/FIRM TO NAGAR NIGAM DEHRADUN	

In words:

.....
.....

NOTE

- Financial proposals will be checked for adherence with the prescribed format. It would be checked whether all financial proposals are above the minimum reserved price of the first year i.e. Rs. 5,00,000/- (Excluding Tax)
- The yearly premium shall be increased after each year by 5 % to be compounded annually.
- The financial proposals which are below the amount of minimum reserved price shall be rejected
- The minimum reserved price will be the highest financial proposal received among all the bids.
- On the basis of minimum reserved price an open bidding/auction shall start. the highest financial proposal proposed by the bidder in bidding/auction shall be declared as successful bidder.

Signature

TECHNICAL PROPOSAL MUST CONTAIN

1. Brief Overview of the proposal.
2. Grounds keeping and landscaping.
3. Cleaning and waste management.
4. Playground and facility maintenance.
5. Security and lighting.
6. Water management and irrigation.
7. Pest control.
8. Seasonal maintenance (grass cutting, leaf removal, etc.).
9. Sustainability initiatives.
10. List of equipment to be used (owned or leased).
11. Maintenance plan for machinery.
12. Use of eco-friendly materials
13. New Rides to be install in park
14. Feedback form from public
15. List of extra equipments provided by bidder.